

## **City of Houston Neighborhood Street Reconstruction (NSR) Process and Petition**

The Neighborhood Street Reconstruction Process is a petition-driven process that combines petition-confirmed resident support for complete residential street reconstruction with the ranking of the actual condition of the streets on a citywide scale and produces a waiting list for project funding and construction.

Steps for application for the NSR process are as follows:

1. Completion of a petition (attached) with approval from 75% of the residents on a street
  - a. Note regarding the “assessment”: By Code of Ordinance, the petition language must include this wording. However, PWE advises that it is very rare that an assessment is collected for NSR funding and construction.
2. Submission of the petition to:  
Department of Public Works and Engineering  
Attn. Dianne Dixon-Hicks, Re: NSR  
PO Box 1562  
Houston, TX 77251
3. Review for accuracy and approval by PWE
4. Bundling of the neighborhood streets together to form a neighborhood package and the assignment of an NSR number
5. Ranking of package condition by PWE against other streets throughout the city awaiting reconstruction
6. Placement on the citywide waiting list for inclusion in the CIP

The District G office encourages all district neighborhoods seeking reconstruction of their residential streets to begin the NSR process earlier rather than later. As noted, the waiting list for NSR ranks neighborhood bundles citywide based on condition, meaning that the priority of each NSR project can rise and fall during its time on the list according to the need-based ranking of all projects in the queue. For reference, Briargrove and Lakeview are currently in the midst of NSR construction, each having waited approximately 10 years from the time of petition submission till the beginning of construction.

# Neighborhood Street Reconstruction Petition

**We, the undersigned property owners on \_\_\_\_\_ (street) between \_\_\_\_\_ and \_\_\_\_\_ do hereby request the City of Houston improve this street with new base, surfacing, curb and gutters and sidewalk (if possible). We, the undersigned, are willing to be assessed for our portion of the cost of this improvement.**

[illegible]